Board of Directors
Regular Meeting
September 9, 2026 at 6:30pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 6:30pm.

Roll Call: Elmer Shew X Quentin Holmes X Elysia Johnson X
Kevin Woodworth X Amy Stephens X
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Approval of Minutes: August 2026 board meeting
President Woodworth asked if there were any corrections to last month's board meeting minutes. President Woodworth asked for a motion to approve the minutes: Quentin motioned to approve, and it was seconded by Elysia. It was approved 5-0.

Audience Participation (Citizen Testimony): None

Correspondence: None

Financial Report: August 2026 report
The report was discussed. The highlights include:

- LGIP account is down.
- Line items will get cleaned up in June.
- Student tuition payments
- Annual Administration dues for Teresa
- Workers Comp payment to SAIF
- Accuity payment for our audit
- Payment to get fingerprints done
- Conflag reimbursement came in and payments went out

President Woodworth asked for a motion to approve; Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

Staff Report

Fire Chief Report:
The Fire Chief's Report was discussed. The highlights include:

- Audit meeting
- Regular staff meetings over next few months since staff changes have happened
- Training LT Reed to take over some of the training responsibilities
- Meeting with different legislatures

Training Division Report
The Training Division Report was discussed. The highlights include:

- Micah is taking more of this role on
- Details in what drills were conducted instead of just saying there were 4

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- Continuing onboarding and training and looking for improvements
- Refining selection process for student program. Currently have 4 candidates for one spot
- Developing hybrid recruit academy model
- Begin planning process for 2027 training calendar so everyone is aware of what is happening for each drill
- Sent out department wide feedback. President Woodworth asked about the feedback. Main feedback is some do not feel included since not always at the same stages for drill. We are trying to find ways where everyone can participate no matter what stage they are in. Elmer asked about people wanting to skip if they know the drill topic. Chief and Micah stated it is the opposite. They want to be there because they know the schedule.

Maintenance Report
The Maintenance Report was discussed. The highlights include:

- 1480 water pump/thermostat
- BK radio programming
- LFA Build project
- Drone training and compliance

Quentin asked about the drones. Pat will send a report to OEM soon.

Old Business:

1. Project/Grant updates
   We are looking for a SDAO safety and security grant for dashcams. Our wildland equipment has not come in yet. We are cleaning up Station 2. We will have an audit from SAIF regarding our workers comp. It will be a learning process since they are new to the fire department world. Our actual audit is on track. Some rules have changed so Chief now has to explain why he over or under spent. Elmer asked if all audits are like this; yes, they are.
   Our mutual aid agreement with McKenzie needed cleaning up. It is now listing roads and side roads that are approved instead of individual addresses. Our mutual aid agreement with Sweet Home needs signed.
   We have billed for 6 deployments. It ranges from an $83,000-90,000 profit for us. We have received around $43,000.

President Woodworth asked for a motion to approve mutual aid agreements; Quentin motioned to approve, and it was seconded by Elmer. It was approved 5-0.

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New Business:

1. Station 1 Project
   Chief is looking at long term planning. He is meeting with State Legislatives about applying for government funding for the fire district. We are hoping to apply in January. Chief is studying pass packets to get an idea of what is needed.

2. Station 4 Project
   The seismic grant was denied. We will reapply. We will budget for this in case we do not get it again.

3. Staff updates
   Our Training Office is not being filled for now. We are experimenting with our shift workers taking on more responsibilities until January. This type of restructure is done at other districts. The staff is meeting more regularly. There was discussion on needing the position and overworking the shift workers. It will be decided in January if we are going to fill it or keep with the restructure.

Items Not on Agenda:
It was brought up about looking at calls and where our calls are mostly coming from. Chief is working on that project for long term planning.

Future Meeting Agenda Items:
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Next meeting
Board Meeting October 14, 2026 at 18:30 pm

Adjourned at 7:42 pm
President Woodworth asked for a motion to adjourn; Quentin motioned to adjourn, and it was seconded by Elysia. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660.**
The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**
Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.
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Submitted by Brenda Williams