

**Board of Directors
Regular Meeting
December 8th, 2021
Mohawk Valley Fire Station #1
92068 Marcola Rd.**

Call to Order: President Woodworth called the meeting to order at 7:01pm

Roll Call: Elmer Shew Quentin Holmes
Eric Stevenson Kevin Woodworth Peggy Schultz

Approval of Minutes: November 2021 board meeting and joint meetings with local contract review board meeting

President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion for approval; Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

President Woodworth asked if there were any corrections to last month's joint meeting with the local contract review board meeting minutes. There were none. President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Peggy. It was approved 5-0.

Audience Participation (Citizen Testimony): none

Correspondence: none

Emergency Prep Group:

We are working on the radio project. The meeting that Chris held went well. Sent out a Facebook message about earthquake at the coast. The Department of Forestry has money for homeowners with 10,000 acres or less to help with fire prevention.

Financial Report: November 2021 report

The report was reviewed. The highlights include:

- 80% of tax revenue is in
- Facilities improvement costs from Jerry's
- Eugene silkscreen for uniforms
- Pumper payment
- National hose testing
- Interest on the bond
- My-Comm for the BK mobile radio installs
- Septic replacement costs
- Dispatch fees are now lower than before

Eric asked about when we will have the pumper paid off. We have about 3-4 more payments President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

Audit Report:

Accuity presented the following

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- No audit findings
- Equipment reserves and General Balance look good and have grown
- No issues with grant compliance

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was not included but it was discussed. The highlights include:

- Chief's hours were included
- Virtual radio committee meeting and discussion of needed to add that to the standard meetings now
- Training hours were short due to the holidays
- Calls as of 2021 are 453 which is the highest it has ever been
- Currently at around 11 calls for December

Maintenance Report

The Maintenance Report was not included but it was discussed. The highlights include:

- Hose testing
- New batteries in 2 rigs
- 4 mobile radio installs
- Radio meeting plan work
- Coming up projects will be working on the grant for the radios and a major overhaul on 1421 pump. Discussion on what went wrong with it. President Woodworth asked how long ago we fixed it and it was about 2 years ago.

Old Business:

1. Grants
We haven't heard from the SDAO grant but should soon We will not submit for the AFG grant because we just got the quotes, and it would be too late. The county may go for a large radio grant and if they get it, we will use that grant. We will work on the staffing grant next year.
2. COVID 19 Update
None
3. Project Updates
It was already discussed.

New Business:

1. Seismic Work
 - a. RFP

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Discussion on the RFP process and we will need a review panel in January to approve which RFP to go with at the January board meeting. Other districts and our school are doing RFPs.

Items Not on Agenda:

Future Meeting Agenda Items:

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**Next meeting
Board Meeting January 12, 2022, at 7:00pm**

Adjourn: Adjourned at 7:30pm.

President Woodworth asked for a motion to adjourn; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams