

Board of Directors
Regular Meeting
November 12, 2025 at 6:30pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 6:30pm

Roll Call: Elmer Shew ABS ___ Quentin Holmes X _ Elysia Johnson X _
Kevin Woodworth X Amy Stephens X

Approval of Minutes: October 2025 board meeting

President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion to approve the minutes: Quentin motioned to approve, and it was seconded by Elysia. It was approved 4-0.

Audience Participation (Citizen Testimony): none

Correspondence: none.

Emergency Prep Group:

There was a copy of the group's meeting minutes if anyone wanted to read them. They are trying to the community more involved and it become their project. They want to become a 501c3 They will have a public meeting on January 26, 2026 at 6:30p here at this station. They want to do quarterly meetings. In April, they would like to do a fire defensible meeting.

Financial Report: October 2025 report

The report was reviewed. The highlights include:

- Conflagration reimbursement is coming in
- Tax money is coming in
- Chief will start on the next year's budget. Health insurance premiums are up.
- Cascade Health
- Sea Western Fire Fighting Equipment for the yearly flow testing
- Alert-All Corp for safety kits for the elementary school visit
- Idaho Medical Academy for an advanced EMT training
- Summer staff grant is ending
- Will need to fix line items with a resolution

President Woodworth asked about overtime wages. Chief said it is looking good and we have used it for events such as the 4th of July event.

President Woodworth asked for a motion to approve; Quentin motioned to approve, and it was seconded by Amy. It was approved 4-0.

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Staff Report October 2025

Fire Chief Report:

The Fire Chief's Report was discussed. The highlights include:

- Creating data sets for future planning
- OSFM Staffing Grant Committee. Chief is on working with others on how that grant is worded
- OSFM post season meeting to debrief the fire season
- Oakridge response meeting to discuss safety for people coming out there to help
- Drone Program meeting to discuss guidelines, draft a policy and timelines. Once these are set then Chief will sign the contract.
- Worked the Community Harvest Festival
- We received a grant to host 3 classes instructed by the National Fire Academy

Training Division Report

The Training Division Report was discussed. The highlights include:

- 5 drills with one being the cookoff. There was discussion on who won and why it was opened up to more dishes than just chili
- Murphy Bed set up in station 1 and 4 to increase sleeping capacity.
- Continuing of onboarding and initial training

Maintenance Report

The Maintenance Report was discussed. The highlights include:

- Station 2, 4, and 5 interior LED light project
- HazMat roundup prep
- Radio programming

Chief gave praise to staff for running multiple calls without mutual aid.

Old Business:

1. Project/Grant updates

The station 4 seismic grant has been submitted. We can start the radio replacement. Station 3 was cleaned up and organized. The training room has been finished.

New Business:

1. Community Meeting

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President Woodworth wants a meeting to recap the fire season so the community knows what the levy is paying for. It was discussed that the Emergency Prep Group and Radio Committee are not the same groups.

2. 2026 Meeting Schedule
The schedule for 2026 was included.

3. SDAO Conference
The conference will be February 5-8, 2026 in Seaside Oregon. We will need to know who wants to go so we can rent a house. The schedule is not out yet.

Items Not on Agenda:

Future Meeting Agenda Items:

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**Next meeting
Board Meeting December 10, 2025 at 6:30pm**

Adjourn: Adjourned at 7:07pm

President Woodworth asked for a motion to adjourn; Quentin motioned to adjourn, and it was seconded by Elysia. It was approved 4-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

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Submitted by Brenda Williams