

Board of Directors
Regular Meeting
February 11, 2026 at 6:30pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 6:30pm.

Roll Call: Elmer Shew X Quentin Holmes X Elysia Johnson X
Kevin Woodworth X Amy Stephens X

Approval of Minutes: January 2026 board meeting

President Woodworth asked if there were any corrections to last month's board meeting minutes. Elmer mentioned awards banquet had incorrect date. It should be 2026. President Woodworth asked for a motion to approve the minutes: Elmer motioned to approve, and it was seconded by Elysia. It was approved 5-0.

Audience Participation (Citizen Testimony): None

Correspondence: None

Financial Report: January 2026 report

The report was discussed. The highlights include:

- Big bills are paid so we will be close to where we were last year
- Tax money is coming in
- Student tuition at Lane Community College
- New light controller and siren in Chief's truck
- Turnout repairs
- Repairs to Rosenbauer
- LOSAP, the volunteers' retirement
- Pay for a shipping fee that was not invoiced originally
- Annual pump testing
- Dues and Memberships for Oregon Volunteer Firefighters and Radio group (Information Services-PSB)
- We will need to make a resolution in June to clean up line items
- Water services rates went to a tier system in the middle of a year, so our rates changed

President Woodworth asked for a motion to approve; Elysia motioned to approve, and it was seconded by Amy. It was approved 5-0.

Staff Report

Fire Chief Report:

The Fire Chief's Report was discussed. The highlights include:

- Lots of meetings
- Budget is mostly done. Our health insurance rate is up 10%

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- County wide job fair for high school students
- Carnival day at the high school
- Fire inspections
- Two driveway inspections
- Planning for awards banquet March 28, 2026

Training Division Report

The Training Division Report was discussed. The highlights include:

- Continued onboarding and initial training will be refined a bit after learning a few things in the SDOA class
- Started records retention project (organizing, finding what to shred)
- 1 duty weekend

Elysia asked about keeping board packets. You can keep them digitally, but they should be kept as long as you are a board member.

Maintenance Report

The Maintenance Report was discussed. The highlights include:

- Fit Test Annual Calibration cost will be shared by other districts
- Pump testing
- Starlink installs

Old Business:

1. Project/Grant updates

We have not heard about the Seismic grant, hoping to hear something in May. Chief has been working on future plans since the cost of business keeps going up. He is laying out maps of where calls are from and what station responds to those calls. Several volunteers are out of district because we accept out of districts volunteers. We have a 24-hour shift requirement each month for 3 years or until they get their fire fighter 1. Our student tuition incentive is a good retention program, and our training has a minimal cost. Elysia asked about the impact of having 24-hour shift coverage on homeowners' insurance, Chief stated it is up to the provider. He has heard of a new tax structure coming but was told to budget as usual.

New Business:

1. Emergency Prep

We are moving this group away from the department and giving it to the community. The previous meetings had a low turnout. There is also a radio group that is waiting for a repeater to go on Hell's Hill.

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2. Salary Resolution 2026-01
President Woodworth read the resolution. President Woodworth asked for a motion to approve; Quentin motioned to approve, and it was seconded by Elmer. Elysia abstained. It was approved 4-0. The resolution was signed.
3. Contingency Resolution 2026-02
President Woodworth read the resolution. President Woodworth asked for a motion to approve; Elmer motioned to approve, and it was seconded by Elysia. It was approved 5-0. The resolution was signed.
4. Mutual Aid Agreement
This topic was moved in the agenda. Chief gave a background on our mutual aid. We are already doing this, but this will save time if it is in writing. Sweet Home will have an agreement with us next month. We are hoping to get these signed tonight. Elmer agreed to sign and amend if needed instead of tabling it for a month.
Coburg – they are expanding coverage in our district, no change for us
McKenzie – it was noted there was a spelling error in a street name. Both districts are expanding coverage into each other’s district.

President Woodworth asked for a motion to approve the mutual aid agreement for Coburg; Amy motioned to approve, and it was seconded by Elysia. It was approved 5-0.

President Woodworth asked for a motion to approve the mutual aid agreement for McKenzie; Amy motioned to approve, and it was seconded by Elysia. It was approved 5-0.

5. SDAO Conference recap
There was praise that our board has access to financial records and transparency. All the board members and budget committee members will have to do training.
The conference highlights included:
 - Board must work with only the Chief
 - Board training policies – yes, we have those
 - Good conference
 - Knowing the difference between staff and volunteers
 - Capital projects, engaging the community
 - How to get ahead of the media
 - OHSa inspection information

Items Not on Agenda:

Future Meeting Agenda Items: Chief Review

This will be sent out, and it is due in April.

Next meeting

Board Meeting March 11, 2026 at 18:30 pm

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Adjourn: Adjourned at 8:00pm

President Woodworth asked for a motion to adjourn; Elysia motioned to adjourn, and it was seconded by Quentin. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

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Submitted by Brenda Williams