

**Board of Directors
Regular Meeting
February 14, 2018 at 7:30 PM
Mohawk Valley Fire Station #1
92068 Marcola Rd.**

February 14th, 2018

Call to Order: President Elmer called the meeting to order at 7:30pm.

Roll Call: Elmer Shew X Dan Pike Quentin Holmes X
Eric Stevenson X Kevin Woodworth X

Approval of Minutes: January 10th, 2018 Board Meeting

President Elmer asked for any corrections; there were none. President Elmer asked for motioned for approval. Quentin and Kevin approved respectively. Minutes were approved 4-0.

Audience Participation: (Citizen Testimony)

None

Correspondence:

There were two bids for the new auditing firms: Emerald CPA and Accuity LLC. Emerald is the current auditor. The current process for Emerald CPA is to take in the audit and then wait for 2-3 months for a response.

Accuity LLC came in at a cheaper

Financial Report: January 2018 report was reviewed.

Reimbursement for Conflag has not been received yet. We are waiting for California to pay the state of Oregon. Chief is hopefully it will be in by the end of the budget year. President Elmer made a motion for approval. Kevin and Quentin approved respectively. Approved 4-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Chief introduced Patrick Watson as the new Assistant to the Training Officer, a probationary employee. The Chief is the official training officer on record. Patrick went through several interviews with different Fire Chiefs as well as talking to MVRFD Officers. His one-year goals are already written down and his contract stated he will follow any future rules. His contract was approved by Christy Munson and SDAO.

Patrick discussed the Activity Report. The Activity Report was discussed and specific details were included in the packet.

Maintenance Report

The Maintenance Report was discussed with highlights that include:

- 1411 having issues but is now back in service as of February 12
- A Sweet Home company is inspecting the tires and will make recommendation on which tires should be replaced first. Our biggest concern our steer tires. The report from the inspector looks good which means tires can go over the 7 year mark. This report is helping project the budget.
- Old tires are sold back – kind of like a trade in

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The security cameras were installed at station 4. Chris displayed how he can view each station via his phone. The tablet in the command vehicle also has access. They are motion activated. Chris is hoping to get a zoom in feature to get the license plate number of any cars coming into the parking lot. A switch panel was not installed correctly and needs to be replaced. Therefore it has not been paid for.

Old Business:

1. Station 2

The next step is getting a lot line adjustment and have a surveyor come out.

2. Budget Committee Members

The members and the budget committee schedule is included in the packets. The board approved 4-0 to appoint Mr. Arnold. Quentin and Kevin approved respectively.

New Business:

1. Replacement Coordinator.

Chief introduced Patrick Watson earlier in the meeting. Chief mentioned that Patrick is at the same salary as posted and after he meets his one-year goals then he will be the Training Coordinator.

2. Bond Resolution

The resolution now needs to be in 91 days prior to the election. President Elmer wants some wording changed so it says no more than a certain amount. Chief will inform the SDAO. The resolution is a 5-year bond as a reasonable price (\$99 per \$200,000). The community is supportive even though this not official yet. The SDAO appoints legal counsel. The 805 form details what will be done with the money and the wording on the bond will be very clear to the voters on what the money is meant for.

As for promotion of the bond, the Chief is presenting at the Marcola Media Center, the Volunteer Association may fund the signs, and an open house was suggested. The resolution was signed and approved 4-0. Quentin and Kevin approved respectively.

3. Salary Resolution

This resolution was about the cost of living raises. There are two pay scales, the Chief is on a separate scale. Everyone will move a Step higher with good reviews. It was approved 4-0. Quentin and Kevin approved respectively.

4. Meeting Times

Kevin proposed the meeting be moved up to an early start time. Quentin suggested if the time is changed is to make it effective in a future month, not right away. This issue will be tabled for now.

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5. Budget Schedule

The schedule was discussed and the board members will need to attend the budget meetings. They are usually held after Board meetings. Chief said those Board meetings are usually light with the agenda. . It was approved 4-0. Quentin and Kevin approved respectively.

6. McKenzie Mutual Aid

This document is an update of names in the surrounding fire districts and an agreement on how calls at the intersection of Camp Creek and Marcola Road will be handled. If it is above a Code 3 call, all districts will respond. It was approved 4-0. Quentin and Kevin approved respectively.

Future Meeting Agenda Items

1. Reader Board
2. Rainbow Water Well

Chief gave a quick update. Bids are in progress but we are hoping Rainbow Well will pay for all of it and the building that goes around the well. Rainbow Well proposed the well and building go in the front yard. Chris and Chief are thinking up on the hill by the old horseshoes pit is a better location.

Items Not on Agenda:

The award dinner is February 24 and will be held in the same place as last year.
Kevin joined an EPUD committee.
Quentin highlighted the SDAO conference.

Next meeting is on March 14, 2018

Adjourn: Adjourned at 8:44pm. Quentin and Kevin approved respectively;
approved 4-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams