

Board of Directors
Regular Meeting
February 9, 2022
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 7:00pm

Roll Call: Elmer Shew X Quentin Holmes X
Eric Stevenson X Kevin Woodworth X Peggy Schultz X

Approval of Minutes: January 2022 board meeting

President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

Audience Participation (Citizen Testimony): none

Correspondence: none

Emergency Prep Group:

We are testing and adding more radios. We want to get ham radios for worst case scenarios so rural districts could talk to each other. There was a discussion on antennas and watts. We are looking into conducting a first aid/CPR training. About 20 people were interested.

Financial Report: January 2022 report

The report was reviewed. The highlights include:

- Command rig tires payment
- General insurance services payment
- Several Conflagration revenue reimbursement
- Annual awards dinner payment
- Volunteer contribution payment to LOSAP
- We are pushing some line items so we will do appropriations by the end of the budget year

President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Peggy. It was approved 5-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was not included but it was discussed. The highlights include:

- Chief's hours were included
- A call trend graph was included; we have been steady increase since 2002 with the same paid staff and less volunteers.
- Chief attend a dispatch meeting regarding contracts. CLCC specifies what they cover and who pays what. We are looking into paying the Eugene Radio shop for maintenance. Peggy asked about which districts were similar to us; McKenzie, Dexter and Lowell are similar to our district.

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Maintenance Report

The Maintenance Report discussion included:

- Discovering a leak in Bay 5, temporary fix until the seismic grant is in place
- Annual service to extraction tools
- Work on door locks to prevent water damage

Old Business:

1. Grants

We need to build the portal base for the WOU grant. That grant is almost closed. We submitted the AFG for staffing. It would be 24/7 coverage for 3 years with three additional people. This is helpful due to less volunteers. Many new volunteers do not make it through academy. Kevin asked about the length of the academy. We have transitioned it to 4 weekends and online work.

2. COVID 19 Update

We have had several COVID related calls. The cases are down for the county and state. The mask mandate may be gone by March 31.

3. Project Updates

We were going to refurbish the brush rig but found some problems with it so it is now out of services. We are looking at estimates to refurbish it so we can get 5-10 more years out of it, trade it in to limit our fleet or do a lease purchase. We are in more need of multiple use engines. We have about 20 days to decide so we can finish the budget and we are waiting on quotes.

New Business:

1. Seismic Work

The Ausland group will work on designs and come look at the station again. They are hoping to start in May. Quentin asked about that 30 day wait period; we didn't have to worry about it.

2. Reader Board

Elmer asked for an update on this topic. We no longer share this board with the school board and it was very expensive to buy or to also refurbish it. Chris will look into this again. Kevin asked about the Department of Forestry to help with the costs and Chief didn't think that would happen.

3. Budget Member Appointment

President Woodworth asked for a motion to reappoint Jeff Lytle to the budget committee; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

4. Resolution 2022-01 Salaries

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Per board policy, the maximum to increase salaries is 4%. President Woodworth read the resolution to adjust the salary schedule. President Woodworth asked for a motion to approve; Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

5. Resolution 2022-02 Equipment Reserve Transfer

President Woodworth read the resolution to transfer money from the general fund into equipment reserve. President Woodworth asked for a motion to approve; Eric motioned to approve, and it was seconded by Quentin. It was approved 5-0.

6. Resolution 2022-03 Contingency Transfer

President Woodworth read the resolution to transfer money from the general fund into general operating contingency: employee recognition awards and awards dinner. President Woodworth asked for a motion to approve; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

Items Not on Agenda:

Elmer will not be attending the next meeting or the banquet. The banquet is only for adults this year and is more formal.

Future Meeting Agenda Items:

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Next meeting

Board Meeting March 9th, 2022 at 7:00pm

Adjourn: Adjourned at 8:09pm.

President Woodworth asked for a motion to adjourn; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams