

**Board of Directors**  
**Regular Meeting**  
**March 14, 2018 at 7:30 PM**  
**Mohawk Valley Fire Station #1**  
**92068 Marcola Rd.**

**March 14, 2018**

**Call to Order:** President Elmer called the meeting to order at 7:30pm.

**Roll Call:** Elmer Shew   X   Dan Pike   X   Quentin Holmes   X    
Eric Stevenson   X   Kevin Woodworth   X  

**Approval of Minutes:** February 14th, 2018 Board Meeting  
President Elmer asked for any corrections; there were none. President Elmer asked for motioned for approval. Quentin and Eric approved respectively. Minutes were approved 5-0.

**Audience Participation: (Citizen Testimony)**  
None

**Correspondence:**  
The final determination in the bullying complaint was included and stated the case was closed. Trent Dugger has 90 days to file a tort claim.

**Financial Report:** February report was reviewed.  
Chief notes that some big items were the payments for nozzles, amazon, hoses and the \$22,000 fire rescue equipment. A separate sheet for the Amazon credit card was included; mainly including locks and cameras. The fuel payment was from the school district.  
President Elmer made a motion for approval. Dan and Quentin approved respectively.  
Approved 5-0.

**Fire Chief Report:** Officer's Report/ Maintenance Report/ Activity Report  
The Activity Report was discussed with highlights that include:

- Usual Meetings
- 3 in the EMR class that finishes next week are from Sweet Home and are paying for the class
- The water tank for the training grounds was here last year is now installed with 10,000 gallons
- Calls are doubled for the year compared to this time last year. It has been steadily increasing since August 2017. We have responded to 15 car accident this year. The life assisting come in cycles. Kevin asked what happens if the fire station keeps responding to the same calls. Chief said the county does get involved but it can slow things down.
- The SDAO said we need to renovate our pit
- Chris went to a conference and took some exams. Scores will not be back for a while.
- Chief's monthly hour report

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**Maintenance Report**

The Maintenance Report was discussed with highlights that include:

- 1441 was receiving parts of all over the county
- Yard maintenance with nice weather
- Cab switch for the tender that went to the Milli fire has had several issues such as we were sent the wrong switch and then received a good switch with the wrong programming.
- We helped to a fit test for Rainbow Water since they were fined by OSHA

**Old Business:**

1. Station 2

There is no new news.

2. Meeting Times

The board approved to start the board meetings at 7pm starting July 1<sup>st</sup>. Quentin, Kevin, and Eric approved respectively. The motion was approved 5-0.

3. Bond

The bond has been officially filed and the county did not have any objections. The rules have changed. The Board and Chief can only state facts, but cannot drum up support for the bond. Dave from Sweet Home was just recently trained by the SDAO for bond rules. He came and talked to the volunteers. Volunteers cannot wear their uniforms or say they are a volunteer when getting supporting for the bond. A Public Action Committee (PAC) is being formed so if anyone has questions, the PAC can answer them. Currently the PAC has 3 citizens but hoping for some volunteers to join. The Chief will help educate the PAC on terminology.

**New Business:**

1. Budget Schedule

The schedule is included in the packet. A letter was sent to the budget committee. If there are no objections, a public notice will be sent out. The notice has to be at least 2 weeks in advance of the meeting and there must be a 5 day wait before another notice. They will occur after the board meetings. Quentin wanted to know what we do since the bond isn't until May. We go through the budget cycle as normal and if we get the bond, the auditor will do an amendment with the Chief.

2. Chief Annual Review

Chief is giving the board over a month to work on his evaluation. It will be discussed in April. April 1 will be his one-year. The review can be public unless the Chief's asks for an executive session. Chief wanted the board to know that two people have complained that were wasn't a community room. That has been the case for over 16 years. We do have a

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community room but it has been community related. It cannot be for personal use like baby showers. Eric stated that the elementary school has a community room.

3, Training Grounds Water Supply

It was discussed earlier in the meeting.

4. Board Policies

Kevin, Eric, and Chief reviewed and revised the current policies. They will do one more review and then the rest of the board can see the final version in April and then can approve them in May. The update was recommended by our lawyer.

This meeting was adjourned at 8:03 for an executive session. It resumed at 8:15pm

**Items Not on Agenda:**

The Resolution was read out loud and signed. It was approved 5-0.

**Future Meeting Agenda Items:**

Reader Board

Rainbow Water Well

**Next meeting is on April 11, 2018**

Adjourn: Adjourned at 8:16pm. Quentin and Dan approved respectively; approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams