

Board of Directors
Regular Meeting
September 10th, 2025 at 6:30pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 6:30pm

Roll Call: Elmer Shew Quentin Holmes Elysia Johnson
Kevin Woodworth Amy Stephens

Approval of Minutes: August 2025 board meeting
President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion to approve the minutes: Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

Audience Participation (Citizen Testimony): none

Correspondence: It will be discussed in the projects section.

Emergency Prep Group:

The group set a standard meeting schedule. They want quarterly meetings with the public. They will partner with the volunteer association. President Woodworth would like the paid staff to also be prepared. Chief said we are getting preparedness supplies at the station.

Financial Report: August 2025 report

The report was reviewed. The highlights include:

- Conflagration reimbursement is coming in but not for California
- Bucks Sanitary Service forgot to charge us for the July 4th hand washing station
- Payment for a chainsaw
- Tires for the side by side
- Audit payment
- Reimbursing community member for food at the drill's BBQ
- Payment to the inspector of the compressor
- Money is on track

President Woodworth asked for a motion to approve; Quentin motioned to approve, and it was seconded by Elysia. It was approved 5-0.

Staff Report August 2025

Fire Chief Report:

The Fire Chief's Report was discussed. The highlights include:

- Prescribed Burn meeting. Chief has the final say if a prescribed burn is allowed since it is within district. It was discussed that they will not burn if community cannot burn either. There was discussion on needing more education in the community about these types of burns.
- Worked on long term planning

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- Helped with maintenance and training
- Wildland assessment for homeowners. Elysia asked if there has been an increase in these. There hasn't been.
- Keeping track of current fires
- We had 18 days straight of lightening strikes

President Woodworth asked about the Oakridge fire. We want to keep our crews safe while up there. One of our requirements was that they needed to switch to our dispatch services.

Training Division Report

The Training Division Report was discussed. The highlights include:

- 4 drills
- Summer BBQ
- Multiple certifications. We are happy with Idaho Academy. We will have a new contract that allows us to do clinicals.

Maintenance Report

The Maintenance Report was discussed. The highlights include:

- Make service and hydrotesting. This has to happen every 5 years.
- Fit testing
- Training Room HVAC Replacement
- All 5 stations now have LED lights
- Lots of back and forth on the 1426 warranty but it will be getting fixed.

Chief gave praise to Chris Klein from ODF. President Woodworth would like to award him at a banquet. There was discussion that mutual aid among rural districts is going well and we helped put out a structure fire because we happen to be near by.

Old Business:

1. Project/Grant updates

We found that Station 4 is elevated and we found blueprints. We will do a walk through for the Station 4 seismic grant. We got the ASPIRE grant which is for the drone. Elmer asked about qualifying to fly it and range. We are looking into getting trained and it is about 20 mile range. President Woodworth asked about hauling it. It should fit on the support trailer. There was discussion on starting CPR/First Aid Trainings and doing an open house to show equipment.

New Business:

1. Policy Review

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5-1-1 and 1-4-2 were reviewed.

President Woodworth asked for a motion to approve both policies; Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

The review date will be changed.

2. Chief Contract

The new wording now states year 1 is 5% raise plus COLA and then year 2-4 is only COLA. President Woodworth asked for a motion to approve the contract; Elysia motioned to approve, and it was seconded by Amy. It was approved 5-0.

Items Not on Agenda:

President Woodworth will be out for a few weeks.

Chief is compiling data of all the addresses we go on calls to for strategic planning.

The audit showed no deficiencies.

There was discussion on the working relationship with the city.

Future Meeting Agenda Items:

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Next meeting

Board Meeting October 8, 2025 at 6:30pm

Adjourn: Adjourned at 7:31pm

President Woodworth asked for a motion to adjourn; Elmer motioned to adjourn, and it was seconded by Quentin. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

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Submitted by Brenda Williams