

**Board of Directors**  
**Regular Meeting**  
**July 14, 2021**  
**Mohawk Valley Fire Station #1**  
**92068 Marcola Rd.**

**Call to Order:** President Woodworth called the meeting to order at 7:00pm.

**Roll Call:** Elmer Shew  Quentin Holmes   
Eric Stevenson  Kevin Woodworth  Peggy Schultz

**Approval of Minutes:** June 2021 board meeting

President Woodworth asked if there were any corrections to last month's board meeting minutes. There was mention that Mr. Holmes name was spelled wrong in several places. President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Peggy. It was approved 4-0.

**Audience Participation (Citizen Testimony):** none

**Correspondence:** None

**Emergency Prep Group:**

We will have a community meeting about evacuation plans on July 20th. This meeting will also be lived streamed.

**Financial Report:** June 2021 report

The report was reviewed. The highlights include:

- The last year had a typo. It is supposed to say June 30, 2020, not 2021
- Historical graph of all the totals in each account. We currently have more carry over than budgeted because of the conflagration reimbursement
- Payments for tire inspections, repairs that have been reimbursed by insurance, Ausland group who wrote and won the grant for us, annual baseball outing, turnouts, station 5 garage, hydraulic ram, radio equipment, installing the fence, wildland boots, tender tires, and a BBQ for the volunteers, and Cascade Fire Equipment which we have a grant for.
- We finished in great shape

Elmer asked why we paid for something that wasn't finished. It is because we had the funds in this budget year.

President Woodworth asked for a motion for approval; Elmer motioned to approve, and it was seconded by Quentin. It was approved 4-0.

**Fire Chief Report:** Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was discussed with highlights that include:

- list of other trainings
- back to in-person standard meetings

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- 4 finished with their EMTI and now we have 8 intermediates. It was asked what that was. Intermediates are below medics.
- 2 finished AEMT and should soon be getting their EMTI
- July has not slowed down

**Maintenance Report**

The Maintenance Report was not included but was discussed. The highlights include:

- Annual tire inspections which are done by a third party
- Got one set of tires this year and then will get one set next year
- AV equipment update
- Attend a communication radio conference/exercise
- Ordered PPE and radio supplies to be proactive
- Replaced 1460 tires which were under warranty
- Summer help officially started on July 14<sup>th</sup>
- Working on ergonomics and OSHA regulation in modular building
- Got patrician walls from Springfield School District warehouse
- Door opener in Station 5
- Fixed dry rot in Station 4

Discussion on Chris doing a job well done but doesn't need to report the minor stuff. It is clear those are being done.

**Old Business:**

1. Grants

We have the seismic grant but we need to update our procurement policy because of some state changes in 2020. We may need two meetings for next month and it was suggested we just start early next board meeting. We have not heard about one grant. We are waiting on the material delivery for the radio grant because of a microchip shortage.

2. COVID 19 Update

We have laxed most of the rules and we are helping with the vaccine clinics.

3. Project Updates

Nothing.

**New Business:**

1. Seismic grant

This was discussed in old business.

2. Amendment to board policy 1-4-7

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We need to update our board policy to include cell phone reimbursement for paid staff. There was discussion on paying the division chief, but he is not required to answer his phone like paid staff are. There was discussion on who should get reimbursed and only budgeting for paid staff. President Woodworth asked for a motion to approve; Quentin motioned to approve, and it was seconded by Peggy. It was approved 4-0.

3. Presentation

It will be held during normal drill time on July 22<sup>nd</sup>. The location will be announced later. There will be a presentation, awards and BBQ.

**Items Not on Agenda:**

Peggy asked about Mary Cole Days. We have already cancelled because we didn't have enough notice from the state on COVID regulations. We will hold an open house soon and do our regular silent auction.

There was a discussion on how the department runs if the Chief goes on conflagration. He doesn't go often but it is important to maintain that skill. The department heavily prepares and keeps in good communication when Chief has not been there. It was approved by the board that Chief can go on conflagration as needed.

**Future Meeting Agenda Items:**

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**Next meeting**

**Board Meeting August 11th, 2021**

Adjourn: Adjourned at 7:51pm.

President Woodworth asked for a motion to adjourn; Elmer motioned to approve, and it was seconded by Peggy. It was approved 4-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams